

TERMS OF REFERENCE FOR IMPEL PROJECT

* Please read the supporting notes before filling in each section of this form.

1. Project details

Name of project

Waste Sites II [Second year – 2014] 2014/03

2. Scope

2.1. Background	<p>The proposal is based on the experiences derived from the first Waste Sites project of 2011-2012 which confirmed the assumption that in order to control illegal waste exports from the EU more effectively – notably of e-waste and end-of-life vehicles – it is important to target the sources of these waste streams and the “upstream” facilities where the waste is collected, stored and/or treated before the export. Site-oriented policing measures are a necessary supplement for transport inspections as they focus on local and regional hubs of the waste trade and so potentially involve larger quantities of the waste and may uncover the underlying structure of the business behind illegal exports.</p> <p>While the first Waste Sites project produced a Manual for the identification of relevant waste sites, their inspection, the necessary follow-up and proactive strategies, the second project focuses on the practical application of the Manual, e.g. by joint inspections, and other measures to promote best practices.</p>
2.2. Directive / Regulation / Decision	<ul style="list-style-type: none"> • Directive 2008/98/EC on waste (Waste Framework Dir., WFD) • Regulation (EC) No. 1013/2006 on shipments of waste (Waste Shipment Regulation, WSR)
2.3. Article and description	<p>Under Article 34(1) WFD, establishments or undertakings which carry out waste treatment operations, establishments or undertakings which collect or transport waste on a professional basis, brokers and dealers, and establishments or undertakings which produce hazardous waste shall be subject to appropriate periodic inspections by the competent authorities.</p> <p>Under Art. 50 WSR Member States shall, by way of measures for the enforcement of this Regulation, provide, <i>inter alia</i>, for inspections of establishments and undertakings in accordance with the WFD and for spot checks on shipments of waste or on the related recovery or disposal. Checks on shipments may take place, among others, at the point of origin. Member States shall cooperate, bilaterally or multilaterally, with one another in order to facilitate the prevention and detection of illegal shipments.</p>
2.4 Link to the 6th EAP	<ul style="list-style-type: none"> • Art. 8(1) and (2)(iii) EAP: Minimisation of the quantity of waste for disposal, ensuring safe disposal, avoiding emissions, development of environmentally sound waste recycling • Art. 9(2) EAP: Strengthening international environmental governance, achieving mutual supportiveness between trade and environmental protection, etc.

2.5. Link to MAWP	The project “Inspection of waste sites” is listed in the IMPEL TFS MAWP 2011-2015 (p. 20) for the years 2011-12. Its continuation should help in the future IMPEL effort (cf. MAWP, p. 9) to identify and develop good practices, produce guidance, tools and common standards and actively contribute to further improvements as regards inspection and enforcement of EU law especially with regard to the waste management facilities involved in exports of waste.
2.6. Objective (s)	<ul style="list-style-type: none"> • To promote cooperation and the exchange of best practices between competent authorities in the IMPEL member countries regarding the control of waste shipments and the inspection and compliance management at “upstream” waste sites; • To stimulate the practical application of the Waste Sites Manual developed in the first Waste Sites project, to translate it from English into other languages and to update it on the basis of practical experience; • To spread the use of a “waste stream approach” in IMPEL member countries by testing it on current cases; • To explore best practices regarding the use of proactive strategies in the context of waste sites, e.g. by media campaigns, communication with business associations, traders and shipping lines.

3. Structure of the project

3.1. Activities	<ul style="list-style-type: none"> • In the first year (2013), the Waste Sites II project was organized by a project team, consisting of the project manager and members from DE, BE, NL, SI, FI and SE. This team held a kick-off meeting in April and another meeting in September 2013, both in Frankfurt am Main (DE). Sub-groups were formed to perform joint site inspections in October and November 2013 by DE/RO, SE/FI and NL/BE, in cooperation with the IMPEL-TFS Enforcement Actions III project. With possible leftover funds another joint inspection is intended by SI with AT in late 2013. • Translation of the Waste Sites Manual from English into Slovenian was achieved in June 2013. A translation into German is under way. • For 2014, it is envisaged to continue with joint inspections of waste sites. Details are still to be discussed. In addition to the “twinning teams” mentioned above, a cooperation of DE with BG is intended, with a possible participation of SI and AT. • An expert workshop on more effective controls of waste streams and waste sites is planned for April 2014 in Frankfurt am Main. • In autumn 2014, an update of the Waste Sites Manual is intended on the basis of the experiences gathered in joint site inspections and with new expert knowledge from the workshop.
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	<ul style="list-style-type: none"> The budget for the year 2014 is by 2,000 € higher than originally granted in late 2012 and then reduced in early 2013 (then 13,100 €), in order to enable four separate joint inspections (for calculated costs of 1,000 € each) in the coming year. The sum of 15, 100 € should also cover the costs of the expert workshop and two project team meetings (one of them back-to-back with the workshop). Translation and updating of the Waste Sites Manual will be done by the project team and colleagues in their administrations without the help of a consultant.
3.2. Product(s)	<ul style="list-style-type: none"> Joint inspections, Workshop, Translation and update of Waste Sites Manual, Final project report.
3.3. Planning (Milestones)	<ul style="list-style-type: none"> March, May/June and/or Sept. 2014 Joint inspections. April 2014 Expert workshop in Frankfurt (DE). June 2014 Distribution of workshop report. Oct. 2014 - Final project team meeting; - Final project report, update of Waste Sites Manual. Nov./Dec. 2014 Approval of docs by IMPEL General Assembly.

4. Organisation

4.1. Lead	Germany
4.2. Project team	Thomas Ormond (DE, project manager) Katharina Aiblinger-Madersbacher, Jürgen Decker, Kirsten Göbel (DE) Tom Nuyts (BE) Marja-Riitta Korhonen (FI) Koos Kasemir (NL) Nils Löw (SE) Bojan Počkar (SI) Other members to be decided.
4.3. Participants	Administrations of project team members in DE, BE, FI, NL, SE and SI, plus AT, BG and RO and possibly others.

5. Quality review

By IMPEL-TFS cluster

6. Communications

6.1. Dissemination of results	<ul style="list-style-type: none"> - Updated Waste Sites Manual to IMPEL-TFS members via Basecamp, - Project report to members and public via Basecamp and IMPEL website, - Translations of Manual to national regulators via Basecamp and national agencies' intranet, possibly also in print, - Communication of project results to Commission desk officer, - Communication of results to the media by news item on IMPEL website and by press releases at national level.
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6.2. Main target groups	Domestic national and regional government (waste shipment and waste site inspectors, environmental authorities), police and customs
6.3. Planned follow up	To be assessed in the course of the project.

7. Project costs/Resources required (in 2014)

	Estimated costs	Budget requested from IMPEL (€)	Total payments committed by lead authority (€)	Payments by lead authority directly to the project (€)	Payments by lead authority via the IMPEL budget (€)
• Project meetings in total (2014)	11,100	11,100			
<i>Meeting 1 (Workshop and project team):</i>					
No of Participants:	30	(20 travelling)			
Travel:	6,000	6,000			
Accommodation:	1,600	1,600			
Catering:	1,000	1,000			
Meeting venue:	0	0	0	0	0
Sub-Total:	8,600	8,600			
<i>Meeting 2 (Project team):</i>					
No of Participants:	8	(6 travelling)			
Travel:	1,800	1,800			
Accommodation:	500	500			
Catering:	200	200			
Meeting venue:	0	0	0	0	0
Sub-Total:	2,500	2,500			
<i>Meeting 3:</i>					
No of participants:					
Travel:					
Accommodation:					
Catering:					
Meeting venue:					
Sub-Total:					
• Consultant:	0	0	0	0	0
• Translation:	0	0	0	0	0
• Dissemination:	0	0	0	0	0
• Attendance for Project Manager at Cluster meetings:	500		500		
• Other (specify): Travel costs of inspectors for joint inspections	4,000	<i>To be funded via the EA project</i>	500		
TOTAL	15,100	11,100	1,000		
Human Resources	Project manager: 10 days Project team members: 40 days Other participants: 20 days				