



ToR Reference No.: 2021/09	Author(s): Alfred Dreijer
Version: Final	Date: 24/11/2020
TERMS OF REFERENCE FOR WORK UNDER THE AUSPICES OF IMPEL	

1. Work type and title

1.1 Identify which Expert Team this needs to go to for initial consideration	
Industry and air	<input type="checkbox"/>
Waste and TFS	<input type="checkbox"/>
Water and land	<input type="checkbox"/>
Nature protection	<input checked="" type="checkbox"/>
Cross-cutting tools and approaches	<input type="checkbox"/>
1.2 Type of work you need funding for	
Exchange visits	<input checked="" type="checkbox"/>
Peer reviews (e.g. IRI)	<input type="checkbox"/>
Conference	<input type="checkbox"/>
Development of tools/guidance	<input type="checkbox"/>
Comparison studies	<input type="checkbox"/>
Assessing legislation (checklist)	<input type="checkbox"/>
Other, (please describe):	<input type="checkbox"/>
1.3 Full name of work (enough to fully describe what the work area is)	
Examination / analysis of results of the questionnaire sent out to Members States (e.g. competent authorities, Birdlife partners, FACE partners) and one joint inspection in the field of hunting tourism, Internet search / survey.	
1.4 Abbreviated name of work or project	
Tackling Illegal Activities Connected to Hunting Tourism, Phase 3.	

2. Outline business case (why this piece of work?)

2.1 Name the legislative driver(s) where they exist (name the Directive, Regulation, etc.)	
<ul style="list-style-type: none"> • Bird directive, 2009/147/EC. • Habitats directive, 92/43/EEC. 	
2.2 Link to IMPEL MASP priority work areas	
1. Assist members to implement new legislation.	<input type="checkbox"/>



- | | |
|---|-------------------------------------|
| 2. Build capacity in member organisations through the IMPEL Review Initiatives. | <input checked="" type="checkbox"/> |
| 3. Work on 'problem areas' of implementation identified by IMPEL and the European Commission. | <input checked="" type="checkbox"/> |
| 4. Other, (please specify): | <input type="checkbox"/> |

2.3 Why is this work needed? (background, motivations, aims, etc.)

During the workshop in Romania, in 2015, the working group identified the issue of 'hunting tourism' as an opportunity to work together to identify the scope of this activity and to identify legal and illegal aspects. This was based on a presentation from a prosecutor in Romania. This case had deep impact on nature protection status, and it seemed that illegal activities continue.

In 2015 it was examined a good example of a 'closed' regulatory system under the hunting regulation in Slovenia, by soft and hard control measures. This was also presented during the Expert Team meeting in Croatia in 2016 and this information was found useful by several Member States. Therefore, a study inspection was organized in Slovenia in 2017 to see how the system was working in practice.

In 2015 it was also developed a survey for internet search for companies who offer hunting tourism trips. The outcomes received very positive feedback during Expert Team meeting in Croatia in 2016 and there was a demand for a follow-up and more widespread search. This had a follow-up discussion on the Expert Team meeting in 2017.

In 2019-2020 an online questionnaire has been sent out to inspectorates from member countries, Birdlife members and Face-members. Based on the analysis of the reply on the questionnaire two countries will be selected for a joint inspection in 2021.

2.4 Desired outcome of the work (what do you want to achieve? What will be better / done differently as a result of this project?)

Report / analysis of the scope of the problem according to hunting tourism based on three different point of views: competent authorities, Birdlife partners and FACE partners.

Exchange of (enforcement) information the lead to a joint inspection in the field of hunting tourism and to investigate illegalities.

Extend the network of inspectors working together.

Identify good practice in enforcement that can contribute to prevent illegal activities connected to hunting tourism.

2.5 Does this project link to any previous or current IMPEL projects? (state which projects and how they are related)

Yes. This project links to the following Green IRI's: Romania 2014, Italy 2016 and Albania 2018 and to:

- 2019/14 - Tackling Illegal Hunting Tourism.
- 2020/17 - Tackling Illegal Activities Connected to Hunting Tourism, Phase 2.



3. Structure of the proposed activity

3.1 Describe the activities of the proposal (what are you going to do and how?)
Following up the work developed in 2020, namely: <ul style="list-style-type: none">• Joint inspection as follow up from the questionnaire:<ul style="list-style-type: none">○ Joint inspection to country where the hunters come from who visit countries where there have been reports of illegal activities connected to hunting tourism.○ Joint inspection to country that hunters visit and where there have been reports of illegal activities connected to hunting tourism.○ Make draft report from the joint inspections○ Dissemination of the report.
3.2 Describe the products of the proposal (what are you going to produce in terms of output / outcome?)
<ul style="list-style-type: none">• November 2021: Report from the two joint inspections that will take place in 2021, one inspection to a country of origin from the hunters and one to a country where the hunters go to.
3.3 Describe the milestones of this proposal (how will you know if you are on track to complete the work on time?)
<ul style="list-style-type: none">• June 2021: two joint inspections planned and open for registration to inspectors from member states.• September 2021: Joint inspection.• October 2021: Joint inspection
3.4 Risks (what are the potential risks for this project and what actions will be put in place to mitigate these?)
Due to the COVID-19 Pandemic and the level of uncertainty regarding travel in the EU, this project will only have the joint inspections if free travel will be possible after the summer of 2021. If the pandemic prevents free travel in 2021 the inspections will have be postponed to 2022.

4. Organisation of the work

4.1 Lead (who will lead the work: name, organisation and country) – this must be confirmed prior to submission of the TOR to the General Assembly)
Alfred Dreijer, Provincie Drenthe, Netherlands.
4.2 Project team (who will take part: name, organisation and country)
<ul style="list-style-type: none">• Jernej Marolt, Nature Inspectorate, Slovenia.



- Gilbert Haber, Environment and Resources Authority, Malta.
- Cristian Trupina, National Environmental Guard, Romania.

4.3 Other IMPEL participants (name, organisation and country)

Possible participation of experts from the following Member States:

- France.
- Latvia.
- Italy.
- France.
- Greece.
- Croatia.

4.4 Other non-IMPEL participants (name, organisation and country)

- Face, Brussels.
- Birdlife, Brussels.

5. High level budget projection of the proposal. In case this is a multi-year project, identify future requirements as much as possible

This is an Excel Table, please double click on it to open it and to fill it.	2021 (exact)	2022	2023	2024
Travel and subsistence costs for IMPEL (should match the total costs of Annex I)	12.720,00 €	0,00 €	0,00 €	0,00 €
Travel and subsistence costs co-financed	0,00 €	0,00 €	0,00 €	0,00 €
Consultant(s) costs for IMPEL	0,00 €	0,00 €	0,00 €	0,00 €
Consultant(s) costs co-financed	0,00 €	0,00 €	0,00 €	0,00 €
Translation costs for IMPEL	0,00 €	0,00 €	0,00 €	0,00 €
Translation costs co-financed	0,00 €	0,00 €	0,00 €	0,00 €
Total costs for IMPEL	12.720,00 €	0,00 €	0,00 €	0,00 €
Total co-financed	0,00 €	0,00 €	0,00 €	0,00 €
Total budget	12.720,00 €	0,00 €	0,00 €	0,00 €



6. Detailed other costs of the work for year 2021

6.1 Are you using a consultant?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
6.2 What are the total costs for the consultant?	N/a.
6.3 Who is paying for the consultant?	N/a.
6.4 What will the consultant do?	N/a.
6.5 Are there any additional costs (NOT included in point 5)?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If your answer is 'Yes', please describe:
6.6 What are the additional costs for?	N/a.
6.7 Who is paying for the additional costs?	N/a.
6.8 Are you seeking other funding sources?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If your answer is 'Yes', please describe:
6.9 Do you need budget for communications around the project? If so, describe what type of activities and the related costs.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If your answer is 'Yes', please describe:

7. Communication and follow-up (checklist)

	What		By when
7.1 Indicate which communication materials will be developed	TOR [✓] *	<input checked="" type="checkbox"/>	November 2020
	Interim report [✓] *	<input type="checkbox"/>	
	Progress report(s) [✓]	<input type="checkbox"/>	



<p>throughout the project and when?</p> <p><i>(all to be sent to the Communications Officer at the IMPEL Secretariat)</i></p>	Project report ^{✓*}	<input checked="" type="checkbox"/>	
	Press releases	<input type="checkbox"/>	
	News items for the website ^{✓*}	<input checked="" type="checkbox"/>	When necessary.
	News items for the e-newsletter	<input type="checkbox"/>	
	Project abstract ^{✓*}	<input type="checkbox"/>	
	IMPEL at a Glance [✓]	<input type="checkbox"/>	
	Other, (give details):	<input type="checkbox"/>	
7.2 Milestones / Scheduled meetings (for the website diary).	See 3.3.		
7.3 Images for the IMPEL image bank.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
7.4 Indicate which materials will be translated and into which languages.	-		
7.5 Indicate if web-based tools will be developed and if hosting by IMPEL is required.	-		
7.6 Identify which groups/institutions will be targeted and how.	Inspectors from member states.		
7.7 Identify parallel developments / events by other organisations, where the project can be promoted.	-		

[✓]) Templates are available and should be used. ^{*}) Obligatory



8. Remarks

Is there anything else you would like to add to the Terms of Reference that has not been covered above?

*In case of doubts or questions please contact the
[IMPEL Secretariat](#).*

***Draft and final versions need to be sent to the
[IMPEL Secretariat](#) in Word format, not in PDF.***

Thank you.



Annex I – Detailed event costs of the project for 2021

This is an Excel table, please double click on it to open and to fill it up. You should only fill the columns and lines in light yellow.

	Event	Number of days	Travel (maximum per round trip) 360 €	Hotel (maximum per night) 120 €	Catering* (maximum per day) 25 €	Total costs per Event
Description of Event	Joint inspection	3	2 880,00 €	2 880,00 €	600,00 €	6 360,00 €
Location	t.b.d.					
Month	sept. 2021					
Number of Participants	8					
Description of Event	Joint inspection	3	2 880,00 €	2 880,00 €	600,00 €	6 360,00 €
Location	t.b.d.					
Month	oct. 2021					
Number of Participants	8					
Description of Event	3rd:		0,00 €	0,00 €	0,00 €	0,00 €
Location						
Month						
Number of Participants						
Description of Event	4th:		0,00 €	0,00 €	0,00 €	0,00 €
Location						
Month						
Number of Participants						
Description of Event	5th:		0,00 €	0,00 €	0,00 €	0,00 €
Location						
Month						
Number of Participants						
		Total Costs	5 760,00 €	5 760,00 €	1 200,00 €	12 720,00 €
* Catering = Lunch and coffee breaks per participant per day.						