

TOR Reference No.: 2015-10	Author(s): G.Sgorbati (ARPA Lombardia Italy)
Version: 1.1	Date: 10_01_2015
TERMS OF REFERENCE FOR WORK UNDER THE AUSPICES OF IMPEL	

1. Work type and title

1.1 Identify which Expert Team this needs to go to for initial consideration	
Industry	<input type="checkbox"/>
Waste and TFS	<input type="checkbox"/>
Water and land	<input checked="" type="checkbox"/>
Nature protection	<input type="checkbox"/>
Cross-cutting – tools and approaches -	<input checked="" type="checkbox"/>
1.2 Type of work you need funding for	
Exchange visits	<input type="checkbox"/>
Peer reviews (e.g. IRI)	<input type="checkbox"/>
Conference	<input checked="" type="checkbox"/>
Development of tools/guidance	<input type="checkbox"/>
Comparison studies	<input type="checkbox"/>
Assessing legislation (checklist)	<input type="checkbox"/>
Other (please describe):	<input type="checkbox"/>
1.3 Full name of work (enough to fully describe what the work area is)	
IMPEL Soil Conference 2015 in the framework of International Year for Soils 2015 declared by UN and EXPO 2015 (Milan Italy): “feeding the planet, energy for life”.	
1.4 Abbreviated name of work or project	
IMPEL Soil Conference (ISC) 2015	

2. Outline business case (why this piece of work?)

2.1 Name the legislative driver(s) where they exist (name the Directive, Regulation, etc.)
<ul style="list-style-type: none"> • Scoping study of the European Commission on International Year for Soils 2015 • Soil Tematic Strategy COM(2006) 231 • EU proposal for a Soil Framework Directive

- WFD Directive 2000/60/EC of the European Parliament and of the Council establishing a framework for the Community action in the field of water policy

2.2 Link to IMPEL MASP priority work areas

- | | |
|---|-------------------------------------|
| 1. Assist members to implement new legislation | <input type="checkbox"/> |
| 2. Build capacity in member organisations through the IMPEL Review Initiatives | <input type="checkbox"/> |
| 3. Work on 'problem areas' of implementation indentified by IMPEL and the European Commission | <input checked="" type="checkbox"/> |

2.3 Why is this work needed? (background, motivations, aims, etc.)

2015 has been declared by the United Nations as “international year of soils”. A scoping study of the Environment Directorate-General of the Commission has been made to support awareness raising initiatives and the development of events on this topic (see: http://ec.europa.eu/environment/soil/scoping_en.htm).

At the meantime, Milan (Italy) in 2015 will hosts “EXPO 2015”: non-commercial Universal Exposition, held every four years in selected countries (last edition was in Shangai, having 40 million visitors).

The Expo will lasts 6 month (May – October 2015), and it will have, as leading theme, “Feeding the Planet, Energy for Life”. 20 million visitors are expected. Obviously, the link with environmental protection, soil and water as fundamental substrate for food production, with agricultural themes in general is straightforward.

Also the Commission endorse this point of view: *“The IYS will also be the background setting for possible events and initiatives at the World Expo 2015 in Milan (.....) . In fact, the above mentioned scoping study recommends to use the food theme as a dominant topic to shape the common perception on our soil resources, aiming at a more efficient use”* (see web page above).

An elemental analysis of environmental issues related to agriculture, are “double sided”:

- 1) Impact of agriculture on the environment (e.g.: nitrates, pesticides pollution, incorrect use of water Co2 and Co2 like emissions)
- 2) Impact of environmental issues on the agriculture (e.g.: fallout of pollutants, polluted waters, quality of soils)

In this general framework, Italy Environmental Agencies and Authorities are going to organize events (e.g. conferences, seminaires ...) to discuss the related topics and to share, in a strategical view, experiences and point of view regarding monitoring and inspection issues on land, soil and water. These events will be designed to have a wide international audience, considering the worldwide dimension of EXPO and of UN – IYS, and contribution from International Organizations operating in this field will be sought.

In the framework of these initiatives, IMPEL may have an important role, helping in steering programs and themes in a direction useful to share experience of practitioners at EU level and, in a practical way, holding an its own Conference, to be designed in cooperation with Italian Authorities, more focalized to IMPEL’s present and future activities.

2.4 Desired outcome of the work (what do you want to achieve? What will be better / done differently as a result of this project?)

Growth and strengthening of relationships among IMPEL’s members about land, soil, water protection, and with other organization at international level.

Contribution to the debate on activities on relationship between agriculture and environment at international and world level.

Focalization of activities of interest for IMPEL, and activation of interest in IMPEL members.

Exchange of experience to foster development of IMPEL activities in land and water

2.5 Does this project link to any previous or current IMPEL projects? (state which projects and how they are related)

To be checked

3. Structure of the proposed activity

3.1 Describe the activities of the proposal (what are you going to do and how?)

The activities will bring to the definition and realization of a Conference on Soil and to the scientific cooperation with Authorities the design and setup of side events about UN International Year for Soil (IYS) and Expo 2015.

The envisaged activities are:

- 1) Definition of an Impel Core Team to follow the project, meeting of the Core Team
- 2) Liaising with EU Authorities involved in 2015 UN IYS and EXPO 2015 Organization, and with Other Authorities working on connected events.
- 3) Production of a First Draft of the Conference Program; call for papers at IMPEL members
- 4) Cooperation in Scientific Committee (if created) for planning and management of event(s).
- 5) Execution of the Conference: 1,5 – 2 days
- 6) Preparation of a report/publication as legacy of the conference
- 7) If possible, in the framework of the conference, a back to back meeting of IMPEL Water and Land Expert team will be held.

3.2 Describe the products of the proposal (what are you going to produce in terms of output / outcome?)

- 1) Output:
 - a. Conference
 - b. Proceedings of the conference
- 2) Outcomes
 - a. Strengthening of IMPEL identity in Water and Soil area, with a focus on Agriculture
 - b. Development of relationships with other Authorities acting in water and soils and related areas
 - c. Growing of interest inside and outside IMPEL on water and soil issues
 - d. Contribution in general raising of interest on soil issues
 - e. Increase of number of organization participating in IMPEL

3.3 Describe the milestones of this proposal (how will you know if you are on track to complete the work on time?)

The activities will bring to the definition and realization of a Conference on Soil and in the scientific cooperation with Authorities the design and setup of side events about UN International Year for Soil (IYS) and Expo 2015.

The envisage activities are:

- 1) ASAP: Definition of an Impel Core Team to follow the project, meeting of the Core Team (possible core team: 3 members from W&L ET, From Board, from IMPEL Secretariat)
- 2) Within December 2014: liaising with EU Authorities involved in 2015 UN IYS and EXPO 2015 Organization, and with Other Authorities working on connected events.
- 3) Within January 2015 Production of a First Draft of the Conference Program; call for papers at IMPEL members
- 4) January – October: Cooperation in Scientific Committee (if created) for planning and management of event(s).
- 5) May – October 2015: Conference
- 6) October – December 2015: report/publication

3.4 Risks (what are the potential risks for this project and what actions will be put in place to mitigate these?)

- 1) Complexity of the two main event (IYS and EXPO) and time to event: starting of the operations asap
- 2) Bad coordination among possible different initiatives: make a continuous survey of upcoming activities
- 3) Funding: looking also for EU support to the initiative, sponsorships

4. Organisation of the work

4.1 Lead (who will lead the work: name, organisation and country) – this must be confirmed prior to submission of the TOR to the General Assembly)

Giuseppe Sgorbati (ARPA Lombardia, ITALY) + co leader (TBD)

4.2 Project team (who will take part: name, organisation and country)

Members from W&L ET, from Impel Board, from IMPEL Secretariat

4.3 Other IMPEL participants (name, organisation and country)

Attending at the conference:
Participants from all IMPEL organizations

4.4. Other non-IMPEL participants (name, organisation and country)

Participants from other Environmental Protection and Agricultural organization from EU, COM, participants from UN (if possible)

5. High level budget projection of the proposal. In case this is a multi-year project, identify future requirements as much as possible

	Year 1 (exact)	Year 2	Year 3	Year 4
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How much money do you require from IMPEL?	33385			
How much money is to be co-financed	TBD			
Total budget	TBD			

6. Detailed event costs of the work for year 1

	Travel € (max €360 per return journey)	Hotel € (max €90 per night)	Catering € (max €25 per day)	Total costs €
Event 1	1440 (4 x 1)	360 (4 x 1)	125 (5 X 1)	1925
<preliminary meeting 1>				
<December 2014>				
<Location:TBD>				
< No. of participants: 5>				
<No. of days/nights: 1>				
Event 2	720 (2 x 1)	360 (2x2)	150 (3x2)	1230
<1 st Meeting with other org.>				
<January 2015>				
<Location:TBD>				
<No. of participants: 3>				
<No. of days/nights: 2>				
Event 3	720 (2 x 1)	360 (2x2)	150 (3x2)	1230
<2 nd Meeting with other org.>				
<April 2015>				
<Location: TBD>				
<No. of participants: 3>				
<No. of days/nights: 2>				
Event 4	14400 (40x1)	10800 (40x3)	2000 (40x2)	27200
<Conference>				
<TBD: May - October>				
<Location: Milan>				
<No. of participants: 40>				
<No. of days/nights: 3>				
Event 5		1800 (20x1)		
<Back to back meeting with the Conference of W&L ET>				
<TBD: May - October>				
<Location: Milan>				
<No. of participants: 20>				
<No. of days/nights: 1>				
Total costs for all events	17280	13680	2425	33385

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7. Detailed other costs of the work for year 1

7.1 Are you using a consultant?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
7.2 What are the total costs for the consultant?	
7.3 Who is paying for the consultant?	
7.4. What will the consultant do?	
7.5 Are there any additional costs?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Namely:
7.6 What are the additional costs for?	
7.7 Who is paying for the additional costs?	
7.8. Are you seeking other funding sources?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Namely: Com, Sponsors
7.9 Do you need budget for communications around the project? If so, describe what type of activities and the related costs	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Namely:

8. Communication and follow-up (checklist)

What		By when

<p>8.1 Indicate which communication materials will be developed throughout the project and when</p> <p><i>(all to be sent to the communications officer at the IMPEL secretariat)</i></p>	<p>TOR[✓] *</p> <p>Interim report[✓] *</p> <p>Project report[✓] *</p> <p>Progress report(s)[✓]</p> <p>Press releases</p> <p>News items for the website[✓] *</p> <p>News items for the e-newsletter</p> <p>Project abstract[✓] *</p> <p>IMPEL at a Glance[✓]</p> <p>Other, (give details): Final report and Proceedings of the Conference</p>	<p><input checked="" type="checkbox"/></p> <p><input checked="" type="checkbox"/></p> <p><input checked="" type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input checked="" type="checkbox"/></p> <p><input checked="" type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input checked="" type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input checked="" type="checkbox"/></p>	
<p>8.2 Milestones / Scheduled meetings (for the website diary)</p>			
<p>8.3 Images for the IMPEL image bank</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		
<p>8.4 Indicate which materials will be translated and into which languages</p>			
<p>8.5 Indicate if web-based tools will be developed and if hosting by IMPEL is required</p>			
<p>8.6 Identify which groups/institutions will be targeted and how</p>			
<p>8.7 Identify parallel developments / events by other organisations, where the project can be promoted</p>			

[✓]) Templates are available and should be used. *) Obligatory

9. Remarks

Is there anything else you would like to add to the Terms of Reference that has not been covered above?

*In case of doubts or questions please contact the
IMPEL Secretariat.*

*Draft and final versions need to be sent to the
IMPEL Secretariat in word format, not in PDF.*

Thank you.